



Report Design in Management Reporter for Microsoft Dynamics GP **Course Number 80255; Two day – Instructor Led**

Introduction

This training provides individuals with the knowledge and skills to build basic and advanced financial statements using Management Reporter.

Audience

This training is intended for partners, end users, IT professionals or accounting professionals who build and maintain the organization's financial reporting package.

At Course Completion

After reviewing this training, individuals will be able to:

- ✓ Explore the demonstration company and sample reports
- ✓ Export the sample reports as a template for their own report design

Associate the building blocks in a variety of report definitions including:

Design basic report building blocks in Report Designer including:

- ✓ Row definitions
- ✓ Column definitions
- ✓ Reporting tree definitions

Associate the building blocks in a variety of report definitions including:

- ✓ Trial Balance reports
- ✓ Income Statements
- ✓ Variance reports
- ✓ Balance Sheets
- ✓ Statements of Cash Flow
- ✓ Consolidation reports
- ✓ Discover the power and flexibility of reporting trees to present financial results at the responsibility level (i.e. by dimensions)
- ✓ Apply worksheet linking to report on data maintained in Microsoft Office Excel
- ✓ Use report output and distribution options including Report Viewer
- ✓ Implement security including customized roles, groups, and users
- ✓ Design reports that support XBRL
- ✓ Use the Report Wizard to create reports

Prerequisites

Before reviewing this training, it is recommended that individuals have:

- ✓ General knowledge of the Windows operating system
- ✓ Basic knowledge of accounting principles and procedures
- ✓ Prior knowledge in building financial statements
- ✓ Understanding of their specific XBRL reporting requirements